



Volunteer Application Form

ABOUT

Community foundations are charitable organizations dedicated to improving their communities. Foundations fulfill this mandate through gifts from community members that are pooled and invested. The funds and the interest earned generates a source of income to support local charitable projects. There are over 200 community foundations across Canada and collectively, community foundations steward over \$7 billion in assets, making them one of the largest contributors to charities in Canada.

The West Vancouver Community Foundation (WVCF) was formed in 1979 to inspire and steward local philanthropy for local benefit. As a community foundation, we understand the North Shore – from the local issues and needs to the people and organizations doing the best work to address these issues. Since 1979, WVCF has granted over \$16 million into the North Shore community. We are seeking nominations for individuals, with a passion for community-building, to volunteer at the Foundation.

OUR PURPOSE

An unwavering commitment to community and to a future where everyone belongs. We believe in a future that is bright, just and sustainable with the resources to ensure a vibrant quality of life for generations to come.

The West Vancouver Community Foundation works with highly qualified expert leaders and advisors that bring a broad range of knowledge and experience. They generously volunteer their time, leadership and financial expertise on our Board of Directors and our many committees. Their knowledge and dedication helps shape our work and ensures we remain connected to the community we serve. If this sounds promising and something you'd like to be a part of, please apply.

APPLICATION REVIEW PROCESS

Completed applications will be reviewed by the WVCF staff lead and the committee chair. Candidates may be:

- Invited to attend an informal interview
- Invited to attend a Committee meeting
- If interested in a board role, you may be invited to meet one or more of the current board members

CURRENT OPENINGS

You can visit our website, westvanfoundation.ca/volunteer to see current openings.

To see our current list of volunteers, go to westvanfoundation.ca/board-committees

QUESTIONS & SUBMISSION

Please contact Denise Howell, Co-Executive Director, at the Foundation office 604-229-4171 or deniseh@westvanfoundation.ca.





Volunteer Application Form

APPLICANT INFORMATION

First name: _____ Last Name: _____

Date of birth: _____ Legal Status: Canadian citizen Canadian permanent resident

Address: _____

Phone: _____ Cell: _____ Email: _____

Linkedin profile or other URL: _____

COMMITTEE

Which committee(s) are you most interested in:

- | | |
|-------------------------------------------------------------------|-----------------------------------------|
| <input type="radio"/> Board of Directors | <input type="radio"/> Grants |
| <input type="radio"/> Executive Director (ED) & Board Development | <input type="radio"/> Scholarships |
| <input type="radio"/> Finance & Audit | <input type="radio"/> Investment |
| <input type="radio"/> Governance | <input type="radio"/> Donor Development |

Why do you want to volunteer at the West Vancouver Community Foundation

Why are you interested in this committee



Volunteer Application Form

What makes you suited for the Foundation and this committee? (See some of the committee requirements at the end)

Please tell us about your past non-profit volunteer experience including the role and responsibilities:

What are your qualifications and skills that could benefit the Foundation

What is your experience with philanthropy? What does it mean to you? What does it look like in your life?



Volunteer Application Form

Do you have any commitments or limitations that may prevent you from attending all meetings

Have you been convicted of an offence, declared bankruptcy or is there anything we should be aware of

Do you live or work on the North Shore

What areas do you have current or past experience in

Skill	Past	Current
Non-profit board		
Governance and legal		
Finance/accounting		
Education		
Board chair		
Investments		
Leadership		
Right Relations		
Strategic Planning		
Fund Development		
Strategic alliances and partnerships		
Other (specify)		



Volunteer Application Form

If you are interested in a Board of Directors role, what non-profit boards have you sat on and when

How did you hear about this opportunity

Do you have any conflicts of interest we should be aware of

Commitments and Requirements

The various committees and board roles have different time commitments and requirements.

- Board: 9 in-person meetings (3+ hours) plus 2-3 partner visits. *Past non-profit board experience required.*
- Investment, 4 meetings (hybrid), 1 hour, plus pre-work on own time. *Currently working in the investment industry.*
- Finance, monthly meetings (hybrid), 1 hour. *Accounting designation.*
- Grants, 6 meetings (3 online, 3 in-person), 2+ hours, plus reading/review on own time. *Knowledge in community needs.*
- Governance, 2-3 meetings (hybrid), 2 hours plus pre-work on own time. *Legal or governance experience.*
- Scholarships, 2 meetings (in-person), 2 hours plus reading/review on own time. *Education or youth experience.*
- Donor Development, quarterly (in-person), 2 hours. *Fund development and/or strategic planning experience.*
- ED & Board Development, 2-3 meetings per year. *Human resources or leadership experience.*

In addition to this form, please provide

- Current resume
- Photo ID showing your North Shore address
- A reference letter or names of recent volunteer roles

I, _____, declare that the information provided here is true and accurate, and I can attend the meetings as outlined.

Signed: _____

Date: _____