



LEADERSHIP GRANTS GUIDELINES

AMOUNT: UP TO \$1,000

DEADLINE: ONGOING INTAKE, 2019

ABOUT LEADERSHIP GRANTS

West Vancouver Foundation supports charitable organizations working to create and sustain a healthy and vibrant West Vancouver, where everyone is valued, contributes and feels they belong.

Leadership Grants support capacity building and impact leadership for individuals and organizations doing charitable work. We will support a wide range of learning opportunities, including (but not limited to) retreats, workshops, conferences, and seminars.

ABOUT CONNECTION AND BELONGING

Through our Vital Signs research and community engagement, we learned that belonging is integral to community health and well-being. Research shows that when communities are made up of people who feel they belong and who trust each other, we are healthier, social inclusion improves, neighbourhoods are safer, and we are more resilient in the face of emergencies. We also give more of our time and money to support our community.

Belonging has two interrelated parts and we will support learning and development for staff and board members working in both areas:

Building Community creates the conditions and places for people to connect – such as building structures and infrastructure – our built environment; and *Community Building* connects hearts and minds through programs - opportunities for arts, culture, recreation, and for connection, inclusion, participation, and contribution.

IMPACT AREAS

The Leadership Grants program supports leadership and capacity building support for staff and board members doing charitable work in the following Fields of Interest:

- Arts, Culture, and Heritage
- Youth and Education
- Health, Wellness, and Safety
- Sport & Recreation
- Environment

WHO CAN APPLY

An organization is eligible to apply if it serves the West Vancouver community and is a [registered charity or qualified donee](#) with the Canada Revenue Agency (CRA).

An organization or individual doing charitable work that is not part of a registered charity wishing to apply for funding from the Foundation may consider developing a formal and genuine partnership with a registered charity whose mandate is similar. The registered charity would apply for funds for the proposed training or workshop and receive the funds on behalf of the partner. The CRA requires this relationship to be set out in writing, signed by the charity and organization. [Click here](#) to visit CRA's website for more details.

ELIGIBILITY

Leadership Grants aim to support staff and Board Members working for non-profits that serve the West Vancouver community. Note that multi-year funding is not available at this time.

Eligible Initiatives support a wide range of learning opportunities include all costs associated with retreats, workshops, conferences, and seminars.

Expenses incurred before the date of grant approval are ineligible.

GRANT ASSESSMENT CRITERIA

Each application will be evaluated considering how the applicant demonstrates:

- Your organization is contributing to connection and belonging for West Vancouver;
- A sensible approach with well-developed goals and objectives;
- Working towards improving long-term impact through commitment to continuous learning and development;
- Clear, honest, and realistic budget.

WHAT ARE THE REPORTING REQUIREMENTS?

The West Vancouver Foundation values innovation, experimentation, and curiosity. We also place a high value on sharing what we learn openly and honestly, and we want our grantees to do the same. Along with asking you to complete a Final Report by the end of the granting year in which you applied, we invite all grantees to participate in an annual learning symposium.

Final reports include the following:

- What did you learn?
- Share 1 – 2 stories of impact of your learning.
- Budget reconciliation.

WHAT HAPPENS AFTER I SUBMIT MY APPLICATION?

Staff may contact you to discuss your application. You will receive an email notifying you if your grant request was approved or denied within 6 weeks of our acknowledgment of receiving your application.